

EDUCATION COMMITTEE MINUTES

March 10, 2015 - 6:00 PM

9/10 Center Auditorium

(1st Committee Meeting of the Evening)

CHAIRPERSON: Deborah L. Thompson
BOARD MEMBERS: Diane M. Brownfield and James Hills
ADMINISTRATION: Dr. Cathy Taschner and Ronald Kabonick
CALL TO ORDER: 6:06 p.m.

Approval of February 10, 2015 Education Committee meeting minutes. (*Enclosure 1*)

Motion: Diane Brownfield Second: James Hills Vote: 3-0

AGENDA ITEMS

A. **Homebound Instruction Students**

RECOMMENDED MOTION: That the Board of School Directors approve the Homebound Instruction for student numbers 008-010. (*Confidential Enclosure 2*)

Motion: Deborah Thompson Second: Diane Brownfield Vote: 3-0

B. **Adjudication for Student Number 10-2**

RECOMMENDED MOTION: That the Board of School Directors approve the adjudication for Student #10-2, as presented. (*Confidential Enclosure 3*)

This motion was tabled.

C. **Adjudication for Student Number 10-13**

RECOMMENDED MOTION: That the Board of School Directors approve the adjudication for Student #10-13, as presented. (*Confidential Enclosure 4*)

This motion was tabled.

Motion to Table items B and C were ratified under one vote:

Motion: Deborah Thompson Second: Diane Brownfield Vote: 3-0

D. **North Brandywine Williamsburg, Yorktown & Jamestown Tour on May 27-29, 2015**

RECOMMENDED MOTION: That the Board of School Directors approve the Grandview Tour & Travel Agreement, as presented. (*Confidential Enclosure 5*)

Motion: Diane Brownfield Second: James Hills Vote: 3-0

E. **South Brandywine & Scott Middle School Williamsburg Field Trip on May 20-22, 2015**

RECOMMENDED MOTION: That the Board of School Directors approve the Williamsburg trip for Scott and South Brandywine Middle Schools on May 20-22, 2015, as presented. (*Confidential Enclosure 6*)

Motion: Diane Brownfield Second: James Hills Vote: 3-0

4/16/2015 8:54 AM

F. Administrator Leadership Training

RECOMMENDED MOTION: That the Board of School Directors approve the second and final Administrator Leadership Training Series with Divinely Equine.

Motion: Diane Brownfield

Second: James Hills

Vote: 3-0

G. Acelor Mittal Charitable Contribution

RECOMMENDED MOTION: That the Board of School Directors approve the acceptance of a grant check in the amount of \$6,500 to support the World of Science, Engineers and Math through Legos and iPads. (*Enclosure 7*)

Motion: James Hills

Second: Diane Brownfield

Vote: 3-0

H. King's Highway Elementary School Art Show Agreement

RECOMMENDED MOTION: That the Board of School Directors approve the agreement between King's Highway Elementary School and Artome for the execution of an art show. (*Enclosure 8*)

Motion: Diane Brownfield

Second: James Hills

Vote: 3-0

I. King's Highway Elementary School Children's Author Appearance Agreement

RECOMMENDED MOTION: That the Board of School Directors approve the appearance agreement for Daryl Cobb, as presented. (*Enclosure 9*)

Motion: James Hills

Second: Diane Brownfield

Vote: 3-0

J. King's Highway Elementary School Laminator

RECOMMENDED MOTION: That the Board of School Directors approve the GBC Maintenance Agreement with North American Direct Sales and Services. (*Enclosure 10*)

Motion: Diane Brownfield

Second: James Hills

Vote: 3-0

K. King's Highway Elementary School & Dialed Action Sports Team

RECOMMENDED MOTION: That the Board of School Directors approve the performance agreement with Dialed Action Sports Team assembly on bicycle safety and anti-bullying, as presented. (*Enclosure 11*)

Motion: James Hills

Second: Diane Brownfield

Vote: 3-0

L. Establishment of a Gay Straight Alliance Chapter for C. A. S. H. S.

RECOMMENDED MOTION: That the Board of School Directors approve the establishment of a Gay Straight Alliance Chapter for the Coatesville Area Senior High School. (*Enclosure 12*)

Motion: James Hills

Second: Diane Brownfield

Vote: 3-0

INFORMATIONAL ITEM(S)

- Coatesville Kindergarteners Ready-to-Read Presentation ~ Dr. Kimberly Donahue

OLD BUSINESS

NEW BUSINESS

PUBLIC COMMENT

ADJOURNMENT

This meeting adjourned at 7:33 p.m.

Anyone wishing to review the minutes verbatim should contact the School Board Secretary to request a copy of the digital/audio file.

OPERATIONS COMMITTEE MINUTES

March 10, 2015 - 6:00 P.M.

9/10 Center Auditorium

(2nd Committee Meeting of the Evening)

CHAIRPERSON: James Hills
BOARD MEMBERS: Stuart C. N. Deets and Laurie C. Knecht
ADMINISTRATION: Dr. Cathy Taschner and Ronald Kabonick
CALL TO ORDER: 7:34 p.m.

Approval of the February 10, 2015 Operations Committee meeting minutes. *(Enclosure 1)*

Motion: Laurie Knecht

Second: Stuart Deets

Vote: 3-0

AGENDA ITEMS

INFORMATIONAL ITEM(S)

- Presentation of the Facilities Audit ~ Mr. Joe Lubitsky, C. C. I. U.
- Food Service Comparison Report for the month ending February 28, 2015 *(Enclosure 2)*

OLD BUSINESS

NEW BUSINESS

PUBLIC COMMENT

ADJOURN

This meeting adjourned at 8:37 p.m.

Anyone wishing to review the minutes verbatim should contact the School Board Secretary to request a copy of the digital/audio file.

FINANCE & PERSONNEL COMMITTEE MINUTES

March 10, 2015 - 6:00 P.M.

9/10 Center Auditorium

(3rd Committee Meeting of the Evening)

CHAIRPERSON: Stuart C. N. Deets
BOARD MEMBERS: Dean A. Snyder and Michele S. Maffei
ADMINISTRATION: Dr. Cathy Taschner and Ron Kabonick
CALL TO ORDER: 8:38 p.m.

Approval of February 10, 2015 Finance Committee meeting minutes. (*Enclosure 1*)

Motion: Dean Snyder Second: Michele Maffei Vote: 3-0

AGENDA ITEMS:

A. Financial Statements for February 2015:

- 1) Treasurer's Report (*Enclosure 2*)
- 2) Statement of Revenues & Expenditures (*Enclosure 3*)
- 3) Bill List (*Enclosure 4*)

Motion: Dean Snyder Second: Michele Maffei Vote: 3-0

B. Personnel Items

Resignations, appointments, new positions, leave of absences, transfers, changes of status, and corrections. (*Enclosure 5*)

- 1) Resignations - Regular and Extra Duty – Herr, Ashley, 8th Grade Cheerleading Coach for the South Brandywine Middle School - Effective: 6/8/15.

Motion: Stuart Deets Second: Dean Snyder Vote: 3-0

- 2) New Appointment - Regular and Extra Duty – CATA - Bridges, Charlotte, ESL Teacher for the King's Highway and East Fallowfield Elementary Schools. Effective: TBD.

Motion: Stuart Deets Second: Dean Snyder Vote: 3-0

- 3) Leave(s) of Absence – CATA - Beren, Ursula, School Nurse for the South Brandywine Middle School. Letter Dated: 2/24/15. Effective: 1/7/15 – 2/6/15.

Motion: Stuart Deets Second: Dean Snyder Vote: 3-0

C. Approval of the Municipal Revenue Service Agreement

RECOMMENDED MOTION: That the Board of School Directors approve the Agreement with Municipal Revenue Service to settle the account and to re-assign all uncollected tax liens to Chester County Tax Claims for collection. Pending the actual date of approval by the Board, the estimated amount due to CASD is \$500,376.53. (*Enclosure 6*)

Motion: Stuart Deets Second: Michele Maffei Vote: 3-0

D. Approval of the Lease Agreement with Art Partners Studio

RECOMMENDED MOTION: That the Board of School Directors approve the District Lease with Art Partners Studio for space on the second floor of the Benner building. The area to be leased is identified on the floor plan as the superintendent's suite, the computer technology training room and the technology office area. This area totals 2,010 square feet @ \$6.50 for a monthly amount of \$1,088.75. (*Enclosure 7*)

Motion: Stuart Deets

Second: Michele Maffei

Vote: 3-0

E. Forensic Audit Invitation Letter

RECOMMENDED MOTION: That the Board of School Directors agree to write a letter, in conjunction with the administrative team, to the F.B.I., the State Attorney General and the Chester County District Attorney to do a forensic audit on financial transfers, Maintenance, Operations, Buildings and Grounds, the Business Office and the bonds.

Motion: Stuart Deets

Second: Michele Maffei

Vote: 3-0

INFORMATIONAL ITEM(S)

- Budget Presentation ~ Mr. Ron Kabonick
- CASD and Charter School Enrollment Report as of March 1, 2015 (*Enclosure 8*)

OLD BUSINESS

NEW BUSINESS

PUBLIC COMMENT

ADJOURNMENT

This meeting adjourned at 9:41 p.m.

Anyone wishing to review the minutes verbatim should contact the School Board Secretary to request a copy of the digital/audio file.

POLICY COMMITTEE MINUTES

March 10, 2015 – 6:00 PM

9/10 Center Auditorium

(4th Committee Meeting of the Evening)

CHAIRPERSON: Ann M. Wuertz
BOARD MEMBERS: Deborah L. Thompson and Gregory D. Wynn
ADMINISTRATION: Dr. Cathy Taschner and Ronald Kabonick
CALL TO ORDER: 9:42 P.M.

Approval of February 10, 2015 Policy Committee meeting minutes. (*Enclosure 1*)

Motion: Deb Thompson Second: Greg Wynn Vote: 3-0

AGENDA ITEMS

A. Review of Policy 103.1 – Non-Discrimination in Employment – Adoption

RECOMMENDED MOTION: That the Board of School Directors adopt Policy 103.1, Non-Discrimination in Employment. (*Enclosure 2*)

Motion: Greg Wynn Second: Deb Thompson Vote: 3-0

B. Review of Policy 103.2 – Equal Employment Opportunity Policy & Affirmative Action Program – Adoption

RECOMMENDED MOTION: That the Board of School Directors adopt Policy 103.2, Equal Employment Opportunity Policy & Affirmative Action Program. (*Enclosure 3*)

Motion: Deb Thompson Second: Greg Wynn Vote: 3-0

C. Review of Policy 917 – Volunteer Coaches – 30/Day Review

RECOMMENDED MOTION: That the Board of School directors approve the 30-day review of Policy 917, Volunteer Coaches. (*Enclosure 4*)

Motion: Greg Wynn Second: Deb Thompson Vote: 3-0

D. Review of Policy 348 – Unlawful Harassment – Administrative Employees – Adoption

RECOMMENDED MOTION: That the Board of School Directors adopt Policy 348, Unlawful Harassment – Administrative Employees. (*Enclosure 5*)

E. Review of Policy 448 – Unlawful Harassment – Professional Employees – Adoption

RECOMMENDED MOTION: That the Board of School Directors adopt Policy 448, Unlawful Harassment – Professional Employees. (*Enclosure 6*)

F. Review of Policy 548 – Unlawful Harassment – Classified Employees – Adoption

RECOMMENDED MOTION: That the Board of School Directors adopt Policy 548, Unlawful Harassment – Classified Employees. (*Enclosure 7*)

Motion Items D, E and F were ratified under one vote:

Motion: Deb Thompson Second: Greg Wynn Vote: 3-0

G. Review of Policy 601 – Budget & Financial Management – 30/Day Review

RECOMMENDED MOTION: That the Board of School Directors approve the 30-day review of Policy 601, Budget and Financial Management, with modifications. (*Enclosure 8*)

Motion: Greg Wynn Second: Deb Thompson Vote: 3-0

H. Review of Policy 615 – Payroll Deductions – 30/Day Review

RECOMMENDED MOTION: That the Board of School Directors approve the 30-day review of the revised Policy 615, Payroll Deductions, with modifications. (*Enclosure 9*)

Motion: Greg Wynn Second: Deb Thompson Vote: 3-0

I. Review of Revised Policy 707 – Use of Facilities – Adoption

RECOMMENDED MOTION: That the Board of School Directors adopt revised Policy 707, Use of Facilities, with modifications. (*Enclosure 10*)

Motion: Greg Wynn Second: Deb Thompson Vote: 3-0

J. New Policy 309.1 – Resignation Acceptance of Administrative Employees – Adoption

RECOMMENDED MOTION: That the Board of School Directors adopt Policy 309.1, Resignation Acceptance of Administrative Employees, with modifications. (*Enclosure 11*)

K. New Policy 409.1 – Resignation Acceptance of Professional Employees – Adoption

RECOMMENDED MOTION: That the Board of School Directors adopt Policy 409.1, Resignation Acceptance of Professional Employees, with modifications. (*Enclosure 12*)

L. New Policy 509.1 – Resignation Acceptance of Classified Employees – Adoption

RECOMMENDED MOTION: That the Board of School Directors adopt Policy 509.1, Resignation Acceptance of Classified Employees, with modifications. (*Enclosure 13*)

Motion Items J, K and L were ratified under one vote:

Motion: Greg Wynn Second: Deb Thompson Vote: 3-0

INFORMATIONAL ITEM(S)

OLD BUSINESS

NEW BUSINESS

PUBLIC COMMENT

ADJOURN: This meeting was adjourned at 9:47 p.m.

Anyone wishing to review the minutes verbatim should contact the Board Secretary to request a copy of the digital/audio file.